**2024 Esri User Conference Justification Letter**

To:

From:

Re: Approval to Attend the 2024 Esri User Conference

I would like to attend the Esri User Conference (Esri UC), to be held July 15–19, 2024, in San Diego, California. Registration rates are as follows:

* Early registration is $1,750 until January 19
* Standard registration is $2,175 until May 31
* Late registration is $2,450 after May 31

The 2024 Esri UC will focus on the power of geospatial thinking. Geographic information system (GIS) technology brings together the science of geography with the modern capabilities of data management, analysis, visualization, integration, and collaboration.

Over five full days, I’ll have the chance to

* Collaborate and learn in a dynamic environment by attending user presentations and interactive workshops.
* Meet one-on-one with Esri subject matter experts to ask questions, share ideas, and uncover ways to advance my work.
* Explore the conference Expo featuring vendor exhibits demonstrating innovative GIS solutions that will connect me with other GIS users and experts from our region and industry.

As GIS becomes more powerful and user-friendly, I need to know how we can leverage it to make the most of our resources. Here are three projects I think will benefit from my attendance:

I plan to submit a post-conference summary, including a set of recommended actions to further our GIS work. I’m also happy to share what I learn with other staff members and departments.

Thank you for your consideration. I look forward to your reply.